

PRACTICE DIRECTIVE
NORTH GAUTENG HIGH COURT – PRETORIA
Supplementary Directive for Enrolment of Opposed Motions

1. The registrar will make available a secure location ("the location") under the supervision of one person ("the supervision") where a register of matters enrolled on the opposed motion roll will be kept.
2. In the location the registrar shall make available suitable space where the files of each opposed motion court week will be kept. A designated room will be indicated as the location.
3. The registrar will prepare and at all times have available in the location a blank register for each court week. The blank register will be in accordance with annexure "A" attached hereto.
4. Any person seeking to enrol a matter on the opposed motion court roll shall take the file, ready for hearing, properly paginated and indexed, together with the heads of argument, to the location, enter the particulars as set out hereunder and leave the file in the location.
5. The person enrolling the matter shall do so by entering in the next available space on the register, the case number, the parties' names, the nature of the application the name of the applicants' attorneys, the name of the person enrolling the matter and his or her contact details. The person shall file in the court file a notice of set down stamped by the supervisor.
6. The supervisor shall keep the respective files for each motion court week separately. The files shall be kept in the order that they appear on the register.
7. No more than 50 applications may be enrolled for any court week.

8. A party who has enrolled a matter may not after enrolment, without the leave of the court, file any further documents other than a notice of removal, a notice of withdrawal, a notice of postponement, reports from The Master, The Registrar of Deed, The Registrar of Companies and similar official reports.
9. Parties who are in terms of the Rules, entitled to file documents in matters that have been enrolled shall do so by handing the document to the supervisor who shall stamp it and file it in the appropriate file.
10. No entry may be removed from the register of opposed motions and no file may be removed from the secure location for any purpose other than to take the files to the senior judge in the opposed motion court.
11. It shall be the responsibility of the registrar to prepare a court roll from the register for the opposed motions for each week.
12. The Practice Directive for the enrolment of opposed motions dated 11 October 2010 remains of full force and effect. This Supplementary Directive shall commence on date hereof for enrolment of matters for hearing for the week starting on 14 March 2011.

W J van der Merwe
Deputy Judge President
North Gauteng High Court

Date: 15 December 2010